

English 2266

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Cc: Podalsky, Laura <podalsky.1@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Hilty, Michael <hilty.70@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good afternoon,

On Wednesday, August 28th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a course proposal for [English 2266](#) for inclusion in the GEN Foundation: Literary, Visual and Performing Arts category.

The Subcommittee unanimously approved the request with four contingencies, three recommendations and one comment:

- a. **Comment:** The Subcommittee thanks the department for the submission of these courses for the GEN Foundation: Literary, Visual, and Performing Arts category. They are excited that the configuration of the new General Education has made space for creative writing practice courses, and they look forward to having these offerings as part of the GEN Foundation: LVPA category.
- b. **Contingency:** The Subcommittee asks that the department expand their explanation and provide more detailed information on the [GE Submission form](#) in response to ELO 1.1-1.3. Specifically, they are looking for additional information on *how* students' learning will be assessed during class discussion, and which specific assignments or class activities will allow students to achieve these ELOs.
- c. **Contingency:** The Subcommittee requests that the department provide clearer information for students in the [syllabus](#) (in the course description, the description of how the course meets the GEN goals and ELOs [see item "d" below], the assignment descriptions and/or the course calendar) about how and when they will engage with and be assessed on ELOs 1.1-1.3.
- d. **Contingency:** The Subcommittee asks that the department include in the syllabus a complete listing of all goals and ELOs for the GEN Foundation: Literary, Visual and Performing Arts category. A complete and accurate listing of the Goals and ELOs for all GEN and GEL categories is available on the [ASC Curriculum and Assessment Services website](#). In addition, the Subcommittee asks that the department include in the syllabus a paragraph following the listing of the GEN goals and ELOs that explains how this course, in particular, meets the goals and ELOs of the LVPA category, per a requirement of the Arts and Sciences Curriculum Committee.
- e. **Contingency:** The Arts and Sciences Curriculum Committee recently (03-01-2024) updated the list of required syllabus statements for all syllabi to include a new statement on religious accommodations. The new version is a result of a directive by the Executive Vice President and Provost and can be found here on the [ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for replacing the current statement on pg. 7 of the syllabus with the updated version. Please note that the link at the bottom of the statement ("Policy: Religious Holidays, Holy Days, and Observances") should be included with the statement.
- f. **Recommendation:** The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement (syllabus, pp. 5-6), which was updated in August 2024. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- g. **Recommendation:** The Subcommittee suggests that the department update the Ombud for Writing courses section of the syllabus (p. 7), as Katie Stanutz no longer works for the Department of English.
- h. **Recommendation:** The Subcommittee recommends that the department revise the Workshop Code of Conduct (syllabus pg. 1-2), making certain that the consequences for unacceptable conduct are aligned with university policy ([Rules of the University Faculty](#), pp. 110-111), especially as it pertains to dismissal from the course.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to OAA. *Recommendations* (in italics above) should be

implemented when the course is next taught. I will return English 2266 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A & H 2 Subcommittee; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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